

CVH Committee Meeting - Tuesday 27th June 2017 - 7.30pm

In attendance; Sian Scott (Chair), Ian Dickinson (Secretary), Carol Aldred (Treasurer), Andrew Oldacre, Diana Oldacre, Fiona Bee, Susan Royle and Richard Gower.

1. Welcome & Apologies

Sian Scott welcomed us all to the meeting.
Apologies were passed by Pete Morrissy (Caretaker).

2. Approval of Last Minutes (17th May)

SS proposed that the minutes be approved and FB seconded the proposal.

3. Actions & Matters Arising from the last meeting:

Ongoing actions:

Roof/windows/flashing/fire system

FB advised that both her builder and electrician have confirmed that they will visit the Hall on their next visit/availability to assess and quote for the work required.

Emergency Lighting

Due to family commitments John McPhail has been unavailable to carry out the work still outstanding, however he was aware and would complete the necessary actions as soon as he is able.

Electricity Usage/Control

ID awaiting second quarterly bill to be able to carry out a comparison of usage before further action being taken.

A new coin plate for the new £1 needs to be obtained before October when the old coin is withdrawn, and it was agreed that this should be sourced as soon as possible.

General Hall housekeeping

It was agreed to revisit this subject later in the season, September(ish), when the committee had more time to carry out any actions.

Concern was raised to the overgrown trees around the building and it was agreed that action should be taken sooner rather than later.

Action: ID to access what is required and advise.

Public Entertainments Licence

Unfortunately, no clear verification to the ruling has been provided yet and SR advised that the lady she is in correspondence with is currently on holiday.

Action: SR to follow up with her contact at Argyll & Bute Council.

4. Treasurers Report

CA apologised for lack of written reports, but to date there is £12,886.00 in the bank account and approximately £500.00 in cash and cheques waiting to be paid in to the account. Invoicing is currently in arrears with approximately £2,500.00 of invoices to be raised. CA queried whether an arrangement had been made with the Weavers so that she can send their invoice.

Action: CA to invoice Argyll & Bute Council for hustings.

Action: SR to check with PM as to rate agreed for Weavers.

5. Caretaker's & Maintenance Report

Action: PM still awaiting Dave Turner to replace hot water tank.

6. Hall Constitution

After due discussion, it was agreed that the new constitution should be proposed for adoption at the AGM on 11th July.

Action: AO to place copy of proposed constitution on Hall website for public review.

7. AOB

SR raised concerns about campervans parking outside the Hall overnight and leaving rubbish, and

wondered whether any signage could be placed to advise of no overnight parking.

Bins have been emptied and will continue monitoring.

DO raised concerns with regards food sold at the Producers Markets and the lack of general Health and Safety standards re covering of fresh food on stalls. A risk assessment document is in the process of being redrafted for all stallholders to sign. It was agreed that the document be updated and ready for next year.

Action: SR to speak with local policeman/council for guidance on parking regulations.

Action: SR to continue with production of risk assessment document for Producer Market stallholders.

8. Date of Next Meeting – Tuesday 15th August 7.30pm