

CVH Committee Meeting - Tuesday 22nd August 2017 - 7.30pm

In attendance; Sian Scott (Chair), Ian Dickinson (Secretary), Carol Aldred (Treasurer), Andrew Oldacre, Diana Oldacre and Richard Gower.

1. Welcome & Apologies

Sian Scott welcomed us all to the meeting.

Apologies were passed by Pete Morrissy (Caretaker), Fiona Bee and Susan Royle.

2. Appointment of Office Bearers

SS, CA and ID confirmed their intention to continue in their posts with the committee's approval. DO proposed that the committee accept the intention and the vote proved unanimous. SS noted that this would be her last year as Chair.

3. Approval of Last Minutes (27th June)

SS proposed that the minutes be approved and RG seconded the proposal.

4. Actions & Matters Arising from the last meeting:

Ongoing actions:

Roof/windows/flashing/fire system

FB builder visited property and advised that velux flashings of the Hall type are no longer supplied. Alternative options need to be sourced, fixed windows would be acceptable, dependent on costs, and FB builder to be asked for quote.

Emergency Lighting

Awaiting John McPhail

Electricity Usage/Control

ID awaiting second quarterly bill to be able to carry out a comparison of usage before further action being taken.

A new coin plate for the new £1 needs to be obtained before October when the old coin is withdrawn, and it was agreed that this should be sourced as soon as possible.

Public Entertainments Licence

It was agreed that further clarification was still required, especially as we are a charitable organisation.

Producers Market Health & Safety

SR to produce a code of practice document for all stallholders.

5. Treasurers Report

CA advised that after consultation with SS, it had been decided to charge the weavers half the 2016 invoice, £700, due to their reduced hall requirement.

Current balance £13,226.92 with outstanding invoices of £2,685.50.

CA confirmed that she is now in the process of catching up with all invoicing and chasing the outstanding invoices, most of whom she has now spoken to and is awaiting the payment.

CA provided a full monthly financial breakdown for those present and clarified the outstanding issues.

Action: Year-end accounts to be audited and submitted to OSCR by 31st October 2017.

6. Caretaker's & Maintenance Report

Due to the ongoing delays in reliable tradesmen on the island, it was agreed that the committee requires someone who has the time to be able to take on the responsibility of chasing and following up quotes and tradespeople.

Action: See ongoing actions.

7. Co-op funding application

SS advised that she has made an online application to the fund on behalf of the committee. Co-op member contributions are distributed between 3 causes over a designated period. Average payments of £5,000 have been made to previous applicants. If successful, the committee will need to promote locally to make people aware of our nomination.

8. Isle of Mull woodturners

SS advised that she was aware of renewed interest from the woodturners as to the extension of the size of their work studio. RG advised that interest in woodturning was high at present and any additional room would be greatly appreciated. Usage of the committee room would need to be checked and a new agreed rental rate negotiated, if it was agreed to allow the woodturners to use the room.

Action: Further information as to woodturner requirements needs to be obtained and the usage of the room over a year, and alternatives for regular users, need to be sought.

9. AOB

CA queried rulings with regards Personal Licence and the sale of alcohol at Producers Markets. No clear indication has been found but it was agreed to investigate further to clarify in time for the pre-Christmas market.

AO placing new constitution and monthly meeting minutes on website page as PDF files for public access.

Simon Campbell has approached SS to arrange a tribute act and an alternative wrestling group to use the Hall. SS meeting with Simon and suggesting that the new wrestling would visit in the summer of 2018, to avoid clashing with Megaslam. Bon Jovi tribute night should be put on social media to gauge local opinion, or even raise alternative acts for consideration.

Action: ID to check ruling of licensing for hall.

Action: SS to forward AO link to PDF reader to install on website.

Action: SS to meet Simon Campbell and report back as to further actions and assistance requirements.

8. Date of Next Meeting – Tuesday 12th September 7.30pm