

CVH Committee Meeting - Tuesday 21st November 2017 - 7.30pm

In attendance; Sian Scott (Chair), Andrew Oldacre and Richard Gower.

1. Welcome & Apologies

Sian Scott welcomed us all to the meeting.

Apologies were passed by Carol Aldred (Treasurer)), Ian Dickinson (Secretary), Pete Morrissy (Caretaker), Susan Royle, Fiona Bee and Diana Oldacre.

2. Approval of Last Minutes (22nd August)

SS proposed that the minutes be approved and RG seconded the proposal.

3. Actions & Matters Arising from the last meeting:

Ongoing actions:

Roof/windows/flashing

ID advised that he has contacted Velux directly with regards the issues the Hall is experiencing. They have provided various details for us to carry out our own inspection and also a listing of qualified installers. FB advised that her builder had already checked the coding and spoken to Velux, who advised that the windows were discontinued. He thinks that the windows have not been installed correctly originally and that this may be what is causing the leaks. PM to talk to Mull Hire with regards cost for hiring moveable scaffold platform. Quote from FB builder £1550 fitted/window, but FB will talk to him again to clarify hall needs and the possibility of fitting standard windows.

Fire system/Emergency Lighting

Awaiting John McPhail to return to rectify internal emergency lighting and install new exterior lights. RG suggested contacting Donald McKinnon to carry out the work required in view of the delays. FB to talk to Johnathan with a view to checking that the fire system is up to current requirements.

Electricity Usage/Control

ID awaiting second quarterly bill to be able to carry out a comparison of usage before further action being taken.

Producers Market Health & Safety

SR to produce a code of practice document for all stallholders.

Isle of Mull woodturners

RG advised that the woodturners would like to place a lathe in the committee room for use by members, which could be moved if required. A payment for usage would be made and they have proposed that this could be based on an average of payments made for usage of the room over the past 3 years. Further feedback from the Hall committee members with regards this option should be sought and then a decision can be made.

Community fridge proposal

Letter has been submitted and the application for funding has been lodged.

Treasurer and new committee members

SS advised that she has spoken to Sheila Rogers and will continue discussions.

AO waiting to talk to Nancy Somerville as a potential new committee member.

SS has spoken to Sue Morley to become book keeper for the Hall and is awaiting her feedback.

CA is happy for someone else to take on the role of treasurer, and SS advised that a fee of £10/hr seemed a suitable amount to pay for a bookkeeper.

SS also waiting to talk to Rebecca Adams as another option.

4. Treasurers Report

Currently no outstanding bills due with account balance approximately £1,300.
CA attempting to send outstanding invoices within the next couple of weeks.
Year end accounts now with OSCR.
CA has sent out an email with regards posting Hall accounts online via OSCR.

Action: AO to check what is required to post link to OSCR and Hall accounts.

5. Caretaker's & Maintenance Report

PM has obtained a sign with regards the parking problems at the front of the Hall and will affix as soon as possible.

SS to talk to MBS about their vehicle being parked outside.

Action: PM to chase Dave Turner re boiler.

6. AOB

ID advised that he had tried several times to contact Whitetail Gin, leaving messages, but had still not received a reply. In view of this he has not submitted the general licence application and will defer submitting until 2018 Producer Market dates are known.

SR and PM to compile a maintenance required work list.

SS advised that she has been contacted by Dirtbusters who have expressed an interest in the occasional cleaning position the Hall may have. She is currently awaiting a reply from them as to what their charges are likely to be.

SS has forwarded the details to PM of the booking requirements necessary for additional refuse and recycling bins that Hall users will require, when necessary.

SS confirmed that the New Year ceilidh would be taking place on 2nd January 2018.

SS advised that she is still trying to source a tree, but is not having much luck, but ID still confident that he can source one.

AO awaiting amended August minutes so he can publish on the Hall website.

Action: ID to source Christmas tree.

7. Date of Next Meeting – Tuesday 19th December 7.30pm